



Celebrating Small Town Life

CITY OF ST. CLOUD
invites applications for the position of:

Grounds Maintenance Worker -Parks

SALARY: \$12.42 Hourly

OPENING DATE: 11/09/20

CLOSING DATE: Continuous

DESCRIPTION:

WORK HOURS: VARIES

This position requires an individual to provide skilled labor in the Parks & Recreation Department, performing repair and maintenance of facilities.

MAJOR DUTIES:

The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions related to the type of work of the position as necessary.

- Maintains trees and plant life; trims plants and hedges; weeds plant beds; grinds stumps; prunes bushes; cuts and trims trees.
- Sprays herbicides and pesticides; plants trees, bushes, and flowers.
- Operates the riding mower, and smaller mowers, saws, edger, weed eater, blower and smaller power tools
- Removes weeds and debris from working areas, public lands, and other areas.
- Performs regular and routine maintenance, cleaning, repairing and servicing of equipment; reports major equipment problems to the assigned supervisor, and delivers equipment for repair.
- Works on a call-out basis in response to emergencies such as special events, natural disasters, leaks, equipment failures, and other urgency calls.
- Answers citizen and agency representative inquires; refers more complex questions to the assigned supervisor.
- Occasionally installs and repairs irrigation systems.
- Performs related work as assigned.

MINIMUM REQUIREMENTS:

Requires High School graduation or GED equivalent supplemented six (6) months of experience; or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities.

Must be able to communicate effectively in English.

Must possess and maintain a valid Florida state driver's license with an acceptable driving history.

KNOWLEDGE/SKILLS/ABILITIES:

Knowledge, Skills and Abilities:

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this Job, the employee is regularly required to stand; use hands to finger, handle, or feel and stoop,

taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

Mathematics:

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

Language Ability:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Reasoning:

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

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THE CITY OF ST. CLOUD IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, AGE, SEX, NATIONAL ORIGIN, OR DISABILITY. THE CITY OF ST. CLOUD COMPLIES WITH THE DRUG FREE WORKPLACE ACT, AS DESCRIBED IN FLORIDA STATE STATUTE SECTION 893. CERTAIN SERVICE MEMEBERS AND VETERANS, AND SPOUSES AND FAMILY MEMEBERS OF THE SERVICE MEMBERS AND VETERANS, RECEIVE PREFERENCE AND PRIORITY IN EMPLOYMENT BY THE STATE AND ARE ENCOURAGED TO APPLY FOR THE POSITIONS BEING FILLED.

APPLICATIONS MAY BE FILED ONLINE AT:
www.stcloud.org

Position #01510
GROUNDS MAINTENANCE WORKER -PARKS
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1300 9th Street
St. Cloud, FL 34769
407-957-7223

humanresources@stcloud.org



CITY OF ST. CLOUD
invites applications for the position of:

Crew Leader-W/S -Construction

SALARY: \$19.27 Hourly

OPENING DATE: 11/09/20

CLOSING DATE: Continuous

DESCRIPTION:

WORK HOURS MONDAY THROUGH FRIDAY 6:30 AM-3:00 PM

This position requires an individual to supervise the maintenance and installation of the municipal water distribution, wastewater collection and reclaimed water distribution system, and related components.

MAJOR DUTIES:

The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions related to the type of work of the position as necessary.

- Acts as the Superintendent in the absence of the Superintendent and works in the field in the absence of other employees.
- Schedules, assigns, and reviews work.
- Oversees maintenance, cleaning, and repair of equipment.
- Answers citizen and agency inquiries and provides information; refers complex questions to the Supervisor; and files citizen complaint forms and reports.
- Assists in budget preparation and administration of the approved budget.
- Purchases materials, tools and supplies, as required.
- Researches and reviews blueprints, drawings and records for project planning and implementation; and produces as-built drawings as needed based upon field design changes.
- Operates grade using lasers and transits for the installation of sanitary and distribution pipeline.
- Performs related work as assigned.

MINIMUM REQUIREMENTS:

Requires High School graduation or GED equivalent supplemented by four (4) years of experience in utility construction and maintenance, field operations, or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities.

Must possess within one year a Fork Lift Certification.

Must possess and maintain a valid state driver's license, Class "A Restricted" with tanker endorsement or the ability to obtain within 150 days of employment.

KNOWLEDGE/SKILLS/ABILITIES:

Knowledge

Has thorough knowledge of the methods, procedures and policies of the Water/Sewer Line Systems Department. Has thorough knowledge of the organization of the department and of related departments and agencies. Has thorough knowledge of all applicable codes and regulations and is able to ensure compliance with such in all department projects. Has good knowledge of construction

services. Is able to effectively plan, coordinate and supervise the work of others. Has the ability to offer instruction and advice to subordinates regarding departmental policies, methods and regulations. Is able to perform employee evaluations and to make recommendations based on results. Is able to take the initiative to complete the duties of the position without the need of direct supervision. Has the ability to plan, organize and prioritize daily assignments and work activities. Has the ability to learn and utilize new skills and information to improve job performance and efficiency of this position and that of subordinates. Is able to read and interpret technical materials pertaining to the responsibilities of the job. Is able to assemble and analyze information and make written reports and records in a concise, clear and effective manner. Knows how to maintain effective relationships with personnel of other departments, professionals and members of the public through contact and cooperation. Has the ability to communicate professionally in confrontational situations. Has the mathematical ability to perform required calculations accurately and in a timely manner. Has knowledge of modern office practices and technology. Has knowledge of and skill in the use of computers. Has knowledge of applicable occupational hazards and safety precautions; is able to effectively promote safety within the department. Is able to work effectively despite occasional exposure to adverse environmental conditions, including extreme heat and cold, toxic agents, noise, vibrations, machinery hazards, humidity, dusts, electrical currents, etc. Knows how to react calmly and quickly in emergency situations.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this Job, the employee is regularly required to remain stationary and use hands to finger, handle, or feel. The employee is frequently required to move; reach with hands and arms and communicate. The employee is occasionally required to remain stationary; ascend or descend or balance; position self to crouch, or crawl and taste or smell. The employee must regularly lift and /or move up to 25 pounds, frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Mathematics:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Language Ability:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Reasoning:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this Job, the employee is regularly exposed to outside weather conditions. The employee is occasionally exposed to moving mechanical parts; high, precarious places; fumes or airborne particles and vibration. The noise level in the work environment is usually loud.

1300 9th Street
St. Cloud, FL 34769
407-957-7223

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Crew Leader-W/S -Construction Supplemental Questionnaire

- * 1. Are you able to work Monday through Friday from 6:30am to 3:00pm?
 - Yes
 - No

- * 2. Do you have a valid Florida Driver's License?
 - Yes No

- * 3. Which best describes your level of education?
 - No High School Equivalency
 - High School Diploma or Equivalency
 - Associate's Degree
 - Bachelor's Degree
 - Master's Degree

- * 4. Do you have a Commercial Driver's License? If yes, which class?
 - No
 - Yes, Class A
 - Yes, Class B
 - Yes, Class C

- * 5. If you answered "no" to the above question, are you able to obtain a CDL "Class A" "Restricted" with tanker endorsements within 150 days of employment?
 - Yes
 - No

- * 6. Describe your experience as it relates to this position.

- * 7. Please list all of your certifications that pertains to this position.

- * Required Question

